



## RMA Request Form 2010 for NEXXUS LIGHTING

9400 Southridge Park Court Suite 200 Orlando, FL 32819 ph: 407-367-0612 Fax: 407-264-6114

**All items marked with (\*) are required. Incomplete items will delay RMA Processing**

\*Company Name: \_\_\_\_\_

\*Contact Name: \_\_\_\_\_

\*Address line 1: \_\_\_\_\_

\*Address line 2: \_\_\_\_\_

\*City, State, Zip: \_\_\_\_\_

\*Phone & Fax# \_\_\_\_\_

Email address: \_\_\_\_\_

\*Original Purchase order # \_\_\_\_\_

**OR**

SVI Order # \_\_\_\_\_

SVI Invoice # \_\_\_\_\_

**(Only one of the above items is required)**

**\*If the item was not purchase directly from Nexxus Lighting – Please attach proof of purchase to expedite process.**

\*Original Purchase date \_\_\_\_\_

\*Item # \_\_\_\_\_

Serial # \_\_\_\_\_

\*Quantity \_\_\_\_\_

\*Reason for return (Detailed description of the problem):

\_\_\_\_\_  
\_\_\_\_\_

\*Select return type:

Return for **Repair** \_\_\_\_\_ Return for **Credit** \_\_\_\_\_ Return for **Replacement** \_\_\_\_\_

Restocking fee of 35% will apply to all returns that are not items with manufacturing defects or damaged during shipping. The item must be returned in its original box and within 6 months from purchase date to be considered for credit.

Upon receipt of your information, a customer service representative will process your request. We will respond to you via fax or email with a RMA (return material authorization) number along with all required instructions for the return. Please do not ship anything without the authorization number. If you have any questions or concerns regarding this form please contact the customer service department at [ma@nexxuslighting.com](mailto:ma@nexxuslighting.com).